



Al Theqa Support Services

Theqa business solutions entity is a one-stop-shop corporate services provider offering a full range of solutions for emerging businesses in the Saudi Arabian market.



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Construction | Decor & Design | Support Services | Integrated Solutions



**A partner
you can
TRUST.**

Al Theqa Support Services

THEQA Business Support Services was established in response to a demand for a subcontractor who would provide the expertise and the flexibility necessary to perform a broad range of services in support of Western Commercial and Saudi local Contractors in Saudi Arabia.

Success in this endeavor directly correlates to a complete understanding of the peculiarities inherent in doing business in the Middle East, particularly in Saudi Arabia.

THEQA Business Solutions entity is a one-stop-shop corporate services provider offering a full range of solutions for emerging businesses in the Saudi Arabian market.

We have developed the knowledge and expertise to meet the needs of our clients due to our unique understanding of the business environment and culture.

Our Mission

Our mission is to emerge as the premier holding company focusing on the Middle East region. We draw on our strong team experience thereby contributing to the KSA and Middle East Market. THEQA will deliver the highest value to our customers, suppliers, employees as the Intl. Holding Company in Saudi Arabia Market. The 21st century is sure to bring more innovation, new services and newer technology, thus new products and services to sell. Theqa will continue to shape and lead the markets in which it chooses to complete.

We believe in developing strong partnerships with local businesses. Our commitment to our partners is a core component of our success, and we continually focus on nurturing them with trust and disciplined business practices.

We are a people – driven organization committed to the well – being of our employees and the communities in which we live and work.

Our Vision

THEQA have developed a strong, solid vision to lead our current and future strategy. Globally one of the largest and most diverse products and services company.

THEQA Intl. Holding Company strategy is implemented across different markets and sectors on the basis of precise methods and careful analysis of the local, regional and global market dynamics. We have an in-depth understanding of the most promising services and products opportunities in a variety of sectors, including consumer, constructions, interior designing, IT Integrated Solutions and support services, manufacturing, media and education, private equity, hospitality, real estate and technology.

In addition, THEQA Intl. Holding believes in the principle of constant business development, diversification and geographic expansion. As such, THEQA's business activities have expanded from the local market to cover extensive regional and global markets.

Our Services



GOVERNMENT RELATIONS SERVICE

Maintain Company's file in Passport office, Labour Office, SAGIA and GOSI. Renewal CR and SAGIA licenses. Obtain / Renew Municipality license, Processing of temporary Zakat certificates. Facilitate visit, employment and business visas.



OFFICE SPACE AND OFFICE ADMINISTRATION SUPPORT

Provides hi-standard furnished & serviced office space as per your requirement. Services includes but not limited to Security & Reception service, high-speed Wi-Fi & Networking support, Telephone & Fax, Tea boy & Cleaning services, fully equipped meeting room facilities, Printing and Photocopying facilities, upon request clerical and administrative services.



TRANSLATION SERVICES

Our technical translation and publication department employs the most qualified translators. With Theqa you will receive a comprehensive translation package. Such a package will include an accurate, timely, and high quality translation product and can be delivered in a camera-ready (hard copy), optical disk, or any other electronic format of your choice.



IT & COMMUNICATION SERVICES

Theqa Integrated Solutions (TIS), offers cost-effective Wide Area Network (WAN) wireless and direct connectivity to tier-one Internet backbone providers through the Independent V-Sat Links, Wide Area Networks through V-Sat and Point to Point Microwave Links.



TRANSPORTATIONS

Provides a wide range of transportation services .i.e cars to trucks with full insurance coverage Provides short term/long term vehicle leasing with and without drivers.



ACCOUNTING & PAYROLL SUPPORT SERVICES

Payroll management, Cash management, Check cashing service, Banking services, Recording & maintaining accounting records, Monthly financial reporting, Variance analysis, Liaison with auditors.



PACKING AND SHIPPING

On site packing using highest grade commercial practices to ensure arrival at destination without damage or loss. Local support for Customs Clearance & Freight Forwarding Air, Sea and Land transportation, Temporary storage and Insurance coverage on shipments.



PROCUREMENT

Provide competitive prices to clients Control over the quality and standards of services and procured items Establish an internal audit system that controls delivery of services and procured items on time.



TRAVEL SERVICES

Direct access to our travel agency to manage Air Tickets and Hotel Booking, Timely advice on availability, alternative booking options, change of booking, re-issuance of tickets, cancellation and refund of tickets.



FACILITY MAINTENANCE SUPPORT

THEQA having long experience maintenance team to do all kind of minor building constructions and all types of building maintenance. Planning. Programming. Design. Administration. Management. Materials. Supplies.



BUILDING SECURITY GUARD

Provide trained and professional Guards. Monitoring in and out Guest and Vehicle Record. Facilitate the car parking. Avoid any kind of traffic or accidents. Bilingual Security Guards and good in communication.



CAR PARKING FACILITATION

Provide automated gate system with Multilingual Security Guard. Assist Guest for Parking in safe place. Facilitate the car parking. Avoid any kind of traffic or accidents.

Core Values

Integrity

The Company believes in profit with honor and upholds good governance and the highest moral standards.

Passion for Success

As the Company strives for excellence, it will remain proactive and entrepreneurial, as it pursues its projects with a sense of urgency and total dedication to results.

Opportunity

The cornerstone of the Company's investment framework is its ability to see and seize opportunity and introduce future initiatives for its portfolio companies with the end in view of improving overall value of these companies.

Respect for People

The Company instills unity in purpose in its entire organization, focusing on trust and respect for its people, promoting camaraderie and open communication, upholding professional growth, and uplifting dignity of labor, as it works toward shared goals along its organizational structure.

Innovativeness and Consumer Focus

The Company encourages creativity and ingenuity in its processes, systems, products and services, striving to be first to anticipate consumer needs, with the ultimate goal of providing its consumers products and services beyond industry standards and exceeding expectations.

Social Responsibility

Key to the Company's social responsibility is its commitment to improve the lives of people in the communities where its facilities, stations and projects are present, with focus on environmental stewardship and activities to benefit the society in general.



Our Strength

Al Theqa's success lies on a largely diversified business experience featuring constant growth and profitability for our clients.

The staff at your service is highly qualified, experienced, multilingual and multicultural able to meet your specific needs promptly.

Ability to develop and preserve an extremely strong interpersonal relation between team members. Accessibility & Flexibility of our Operational Team as and when required and timely completion of all projects.

With a dedicated team of including Engineers, Technicians, Skilled and Semi-skilled Workers and Administrative Staff, Al Theqa today serves projects of national importance in Oil & Gas, Petrochemicals and Power Sectors through its strategically located offices at various regions of country.

